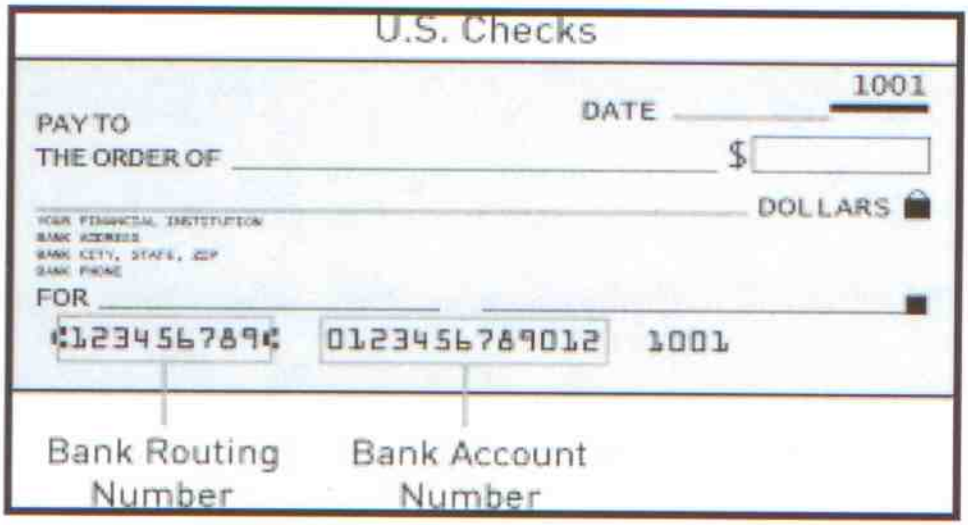
STONE BROOK APARTMENTS ON-LINE PAYMENTS

1. Go to **www.parkwoodmanagement.com**
2. Under the tab Residents, Click **On-line Rent Payment**
3. If you live in Apt. Units 101 - 912 Click on

   Stone Brook Idaho Phase 1

If you live in Apt. Units 1001-1524 Click on

   Tetonian in Rexburg, ID

4. Chose type of Payment: 1) One time charge or 2) recurring payment. The Recurring payment will take place each month on the same date as your first payment and for the same amount.
5. Enter Payment info: Amount and **Apt. Unit #**
6. Chose method: Credit/debit **($20 convenience fee charge added, maximum of $1,000 payment) or Bank Account (Checking, this is FREE, no added costs)**
7. Enter Payment Details: for help with a routing number or account number please see the image at the bottom. With Checking you will need to identify if the payment is a personal check, personal savings, or business check, and for eCheck select **WEB**.
8. Enter Contact info.
9. Enter Billing info.
10. Click **SUBMIT**